



Law Enforcement Agency
Accreditation Council

2017 Annual Report

New York State Division of Criminal Justice Services
80 South Swan Street, Albany, New York 12210

www.criminaljustice.ny.gov

2017 Law Enforcement Agency Accreditation Council Members

Chief Marvin Fischer, *Chairman*
SUNY Police Farmingdale

Chief Greg Austin
Rye Brook Village Police Department

Superintendent George P. Beach, II
New York State Police

Commissioner James O'Neill
New York City Police Department

Sergeant Louis Dini
Suffolk County Police Department

Chief Mark Henderson
Brighton Town Police Department

Chief (Retired) Charles Koenig
Ballston Spa Village Police Department

Sheriff Robert Maciol
Oneida County Sheriff's Office

Deputy Thomas Marano
Orleans County Sheriff's Office

Mayor Robert Palmieri
City of Utica

Sheriff Philip Povero
Ontario County Sheriff's Office

Supervisor Edmond J. Theobald
Town of Manlius

Mr. Richard Wells
Police Conference of New York

Dr. Robert Worden
Associate Professor, University at Albany

Program Overview

The New York State Law Enforcement Agency Accreditation Program is designed to provide law enforcement executives of eligible police departments and sheriffs' offices formal recognition of their compliance with 110 professional standards that focus on administration (52), operations (46), and training (12). To obtain accreditation, an agency must develop and implement policies and procedures that comply with all 110 standards.

The program standards, developed by New York State law enforcement professionals and approved by the Law Enforcement Agency Accreditation Council, are designed to enhance the effectiveness, efficiency and professionalism of an agency, promote training and foster public confidence in law enforcement. Accreditation demonstrates that the agency performs in a consistently professional manner, has formalized policies in place to govern its operational practices and procedures, and that its employees contribute to the agency's mission and know what is expected of them.

Participation in the Law Enforcement Agency Accreditation Program, established by the state in 1989, is voluntary. Executives who want their agencies to participate must submit an application and a participation agreement outlining the responsibilities of the participating parties: the Law Enforcement Agency Accreditation Council; the Division of Criminal Justice Services (DCJS); and the applicant agency. Once an agency has applied, it must develop policies and procedures that are aligned with the program standards, a process that usually takes between six and 24 months, depending on the staff time devoted to the project and the number of policies that must be revised and/or developed to meet the program standards.

When an agency's executive is confident that the agency can adequately demonstrate compliance with every standard, an assessment is conducted. Assessments occur on-site at the law enforcement agency, performed by three assessors who spend three days reviewing the agency's written directives and accompanying documentation, conducting interviews and making observations within the agency. If the assessors determine that the agency has demonstrated compliance with all program standards, they submit to the Council a recommendation that the agency be awarded accreditation.

Agencies are accredited for five years, during which time they must maintain compliance with all program standards. Maintaining compliance is determined, in part, by site visits conducted by accreditation program staff from DCJS and the agency's submission of an Annual Compliance Survey, which is a progress report intended to ensure that any lapses in compliance are immediately identified and remedied. The process repeats every five years for agencies choosing to remain accredited, with reaccreditation occurring after agencies demonstrate that they have maintained compliance with the program standards.

The Law Enforcement Agency Accreditation Council

The Council is the governing body for the program as established through New York State Executive Law §846-h. The Council develops and approves program standards and adopts policies that determine how the program is administered. It also has the sole authority to award accreditation to an agency.

The Council has 17 members as detailed in Subsection 2(a), (i) through (xii) of the Executive Law. Council members are nominated by the New York State Association of Chiefs of Police

(three seats); New York State Sheriffs' Association (three seats); the New York State Deputies Association (one seat); police labor organizations (two seats); New York State Association of Towns (one seat); New York State Conference of Mayors (one seat); New York State Association of Counties (one seat); the New York State Senate and Assembly (one seat each); and the academic community (one seat). The superintendent of New York State Police and commissioner of the New York City Police Department are ex-officio members. All council appointments, except the ex-officio members, are made by the Governor.

The Council presently has three vacancies: one representative of the New York State Sheriff's Association; one representative of the Association of Counties; and the state Assembly representative. Efforts continue to fill these vacancies to ensure the Council is adequately represented by all stakeholders required by law.

The DCJS Office of Public Safety

DCJS is the agency responsible for administering the Law Enforcement Agency Accreditation Program under Title 9 of the Official Compilation of Codes, Rules and Regulations of the State of New York, Part 6035. Members of the Accreditation Unit within the agency's Office of Public Safety administer the day-to-day activities of the program in accordance with statute and the policies set forth by the Council. They also provide a significant amount of assistance to program staff of accredited and applicant agencies.

Council Support

Accreditation Unit staff members provide all professional and administrative support to the Council. They coordinate the Council's quarterly meetings by preparing the agenda, compiling information pertinent to matters up for a vote and keeping the Council informed about updates or potential issues with the program. Accreditation Unit staff members also review Council policies for accuracy and relevance; revise those policies when necessary; and draft new policies based on program needs.

The unit is responsible for ensuring that Council meetings follow all open meetings laws, including arranging for the video recording of meetings so they are available to the public, and preparing and distributing meeting minutes in a timely manner.

Agency Support

Accreditation Unit staff members offer technical assistance and support to agencies pursuing or maintaining accreditation. They explain the intent of standards; aid in program development; offer feedback on agency policies; and provide guidance on how to best demonstrate compliance with the standards. They also assist agencies in overcoming obstacles to becoming accredited and work with accredited agencies to help ensure ongoing compliance with program standards.

Unit staff members work with agency program staff to determine an agency's readiness for assessment; select assessors for each assignment; handle all logistical arrangements to ensure the agency and the assessors are prepared for the onsite assessment; and monitor the progress of the on-site assessment. Accreditation Unit staff strive to assist every agency in being successfully accredited and in maintaining that designation.

Accreditation Unit staff members visit every accredited agency at least once during the period of accreditation. These site visits are designed to ensure agencies are maintaining compliance with the program and assist in identifying agencies that are facing challenges with compliance. When necessary, unit staff require corrective action plans for agencies struggling to maintain compliance and provide enhanced technical assistance to those agencies to help get them back into compliance. Staff members conducted 63 site visits in 2017.

Finally, in addition to regular technical assistance, accreditation unit staff develop, coordinate and deliver training for agency program managers, command staff and program assessors.

Assessors

DCJS contracts with individuals who conduct the assessments of law enforcement agencies. These program assessors must apply for those positions through a request for applications issued by DCJS approximately every five years, and each assessor must be vetted by DCJS program staff and approved by the Council. Applicants must demonstrate that they have the necessary experience, either through the direct management of their agency's accreditation program, or through direct supervision of those that manage the program. Once approved by the Council, assessors must attend a day-long training session prior to being considered for assignment to an assessment team. Once assigned, they receive additional on-the-job training by being partnered with the program's most experienced assessors.

Program Participation

The Law Enforcement Agency Accreditation Program is voluntary. At the end of 2017, 152 agencies were accredited, accounting for about 28 percent of the approximately 540 law enforcement agencies in the state eligible to participate. Accredited agencies employ approximately 58 percent of all New York State police officers and sheriffs' deputies who work outside of New York City. The number of accredited agencies has increased annually since 2007.

Accredited Agency Activity in 2017

The Council awarded initial accreditation to four agencies at its meetings in the following months:

- September: Lancaster Town Police Department
- December: East Greenbush Town Police Department
Gloversville City Police Department
Wayne County Sheriff's Office

The Council also reaccredited 23 agencies at its meetings:

- March: East Fishkill Town Police Department
Gates Town Police Department
Monroe County Sheriff's Office
Orangetown Town Police Department

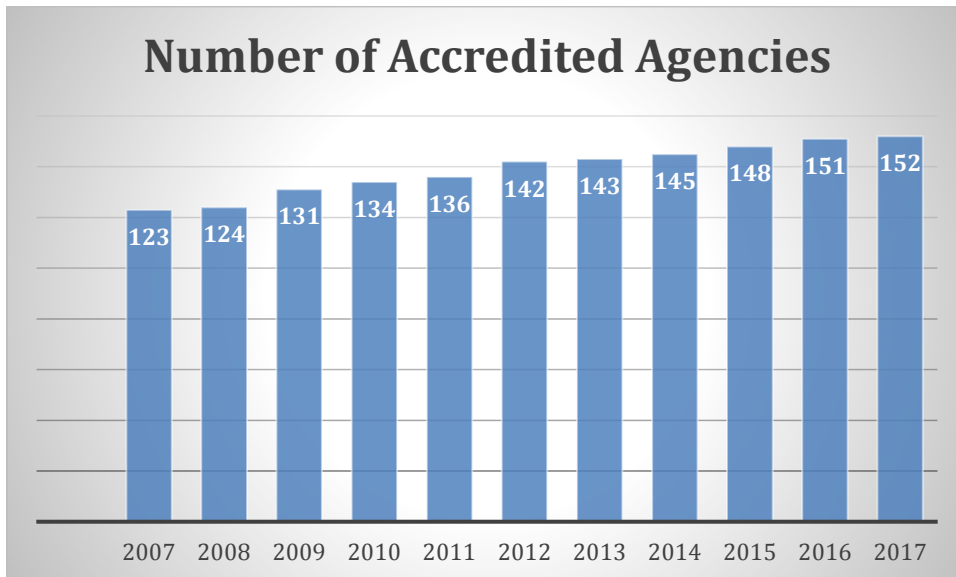
Washington County Sheriff's Office

June: Amherst Town Police Department
East Hampton Town Police Department
SUNY Police Buffalo State College
SUNY Police Oneonta
Ulster Town Police Department

September: Chautauqua County Sheriff's Office
Columbia County Sheriff's Office
Suffolk County Sheriff's Office
Tuckahoe Village Police Department
SUNY Police Alfred

December: Harriman Village Police Department
Livingston County Sheriff's Office
Middletown City Police Department
North Greenbush Town Police Department
SUNY Police Buffalo State University
Syracuse City Police Department
Ulster County Sheriff's Office
Westchester County Department of Public Safety

NUMBER OF ACCREDITED AGENCIES: 2007 – 2017



Applicant Agencies

At the end of 2017, 32 agencies were working toward becoming accredited; six of those are already scheduled to undergo their initial assessment in 2018. Appendix A lists all accredited and

applicant agencies. A total of 184 agencies are either accredited or actively working toward accreditation.

Withdrawn or Expired Agencies

In 2017, the Otsego County Sheriff's Office, Johnstown City Police Department, and Dutchess County Sheriff's Office voluntarily forfeited their accredited status because of difficulty in maintaining the administrative requirements of the program.

2017 Program Updates

Excellence in Policing Symposium

DCJS hosted its first-ever "Excellence in Policing" symposium for accredited agencies and those agencies interested in accreditation. Nearly 200 professionals from 71 accredited and 36 non-accredited agencies attended the two-day symposium, the intent of which was to emphasize that accreditation is directly linked to law enforcement professionals staying educated on the most important and current topics.

Accreditation Unit staff presented on the benefits of accreditation and what it takes to become an accredited agency and the symposium featured national and New York speakers who shared their expertise on current issues in law enforcement, including:

Implicit Bias – a philosophy that all people have often subconscious biases that affect perceptions and actions in their daily lives. This presentation sought to educate law enforcement professionals on how their biases can affect their ability to perform their duties effectively and safely.

Officer Safety and Wellness – this presentation offered an overview of Blue Courage, a transformational educational and leadership development process based on the belief that the well-being of law enforcement officers is critical to ensuring the well-being of the citizens they protect.

Effective Policies – the cornerstones of the Accreditation program are effective policies and ensuring that members of accredited law enforcement agencies are familiar with and trained to those policies. This presentation focused on how policies can help or hurt an organization during litigation and the importance of solid, legally sound policies in managing the departments.

Body-worn Cameras – a panel of New York State law enforcement professionals who have successfully implemented the use of body-worn cameras in their departments shared their experiences with the technology, discussed the obstacles they faced in implementing the program and outlined steps they took to overcome those obstacles.

Social Media – This presentation focused on the use of social media as an effective communication tool.

Procedural Justice – This presentation explored the way that police and other legal authorities interact with the public, and how the characteristics of those interactions shape the public's view of police, their willingness to obey the law, and ultimately crime rates. It

utilized a case study to outline lessons learned and steps that can be taken to improve relations and communications between the police department and the community.

Training

In 2017, the Accreditation Unit offered program manager training in Essex, Westchester and Monroe counties attended by 66 program managers, chief law enforcement officials, command staff, and other agency staff.

Plans for 2018

- Staff will coordinate assessments for 35 accredited agencies due to expire in 2018; six agencies are already scheduled to be assessed for an initial accreditation.
- The Accreditation Unit will work to expand the program through education and outreach.
- Accreditation Unit staff will conduct three program manager trainings and two assessor trainings during the year.

Conclusion

The New York State Law Enforcement Agency Accreditation Program continues to be a source of great pride for the more than 19,000 law enforcement professionals employed by accredited law enforcement agencies. The Council and the Accreditation Unit are committed to the integrity and longevity of the program through continuous evaluation and enhancement to ensure that it meets the ever-changing needs of law enforcement professionals throughout New York State.

APPENDIX A

List of Accredited and
Applicant Agencies

AGENCY NAME	SWORN MEMBERS	DATE ACCREDITED	DATE REACCREDITED	YEAR EXPIRES
Albany City Police Department	334	12/9/1999	12/18/2014	2019
Albany County Sheriff's Office	110	3/4/2003	3/7/2013	2018
Amherst Town Police Department	154	3/12/1992	6/8/2017	2022
Beacon City Police Department	34	9/2/2010	9/17/2015	2020
Bedford Town Police Department	39	9/15/1999	9/18/2014	2019
Bethlehem Town Police Department	39	9/20/1990	9/17/2015	2020
Binghamton City Police Department	138	6/3/1993	6/13/2013	2018
Brighton Town Police Department	40	9/5/1991	9/8/2016	2021
Brockport Village Police Department	15	12/2/2004	12/18/2014	2019
Broome County Sheriff's Office	53	10/23/2001	9/8/2016	2021
Camillus Town Police Department	28	3/12/1998	3/14/2013	2018
Canandaigua City Police Department	27	3/4/2010	3/19/2015	2020
Canton Village Police Department	8	12/16/1993	12/18/2014	2019
Catskill Village Police Department	18	3/5/2009	3/20/2014	2019
Cattaraugus County Sheriff's Office	97	12/4/2008	12/5/2013	2018
Centre Island Village Police Department	8	9/8/2016		2021
Chautauqua County Sheriff's Office	127	9/12/2002	9/7/2017	2022
Cheektowaga Town Police Department	129	6/2/1994	6/19/2014	2019
Chemung County Sheriff's Office	128	3/4/2010	3/19/2015	2020
Chenango County Sheriff's Office	26	12/9/1999	12/18/2014	2019
Cicero Town Police Department	18	6/5/2003	6/13/2013	2018
Clarkstown Town Police Department	150	6/4/1998	6/13/2013	2018
Colonie Town Police Department	107	12/8/1994	12/18/2014	2019
Columbia County Sheriff's Office	83	9/13/2007	9/7/2017	2022
Cornwall Town Police Department	17	9/8/2005	9/17/2015	2020
Cortland City Police Department	43	12/8/2016		2021
Delaware County Sheriff's Office	23	3/4/2010	3/19/2015	2020
DeWitt Town Police Department	44	6/4/1998	6/13/2013	2018
Dobbs Ferry Village Police Department	25	3/24/1994	3/20/2014	2019
East Fishkill Town Police Department	29	9/18/1992	3/2/2017	2022
East Greenbush Town Police Department	25	12/7/2017		2022
East Hampton Town Police Department	68	3/12/1992	6/8/2017	2022
East Hampton Village Police Department	25	3/5/2009	3/20/2014	2019
East Rochester Village Police Department	14	6/10/2004	6/19/2014	2019
Eastchester Town Police Department	49	6/18/2015		2020
Elmira City Police Department	75	12/6/2001	12/8/2016	2021
Endicott Village Police Department	26	12/6/1990	12/17/2015	2020
Erie County Sheriff's Office	129	6/13/2013		2018
Evans Town Police Department	29	12/5/1991	12/8/2016	2021
Fairport Village Police Department	10	12/5/1996	12/8/2016	2021
Fulton City Police Department	35	9/24/1998	9/12/2013	2018
Gates Town Police Department	30	3/12/1992	3/2/2017	2022
Geddes Town Police Department	20	9/12/2001	12/8/2016	2021
Genesee County Sheriff's Office	49	12/7/2000	12/17/2015	2020
Geneseo Village Police Department	12	6/2/2016		2021

AGENCY NAME	SWORN MEMBERS	DATE ACCREDITED	DATE REACCREDITED	YEAR EXPIRES
Geneva City Police Department	38	3/9/2006	3/3/2016	2021
Glens Falls City Police Department	28	3/3/2016		2021
Gloversville City Police Department	31	12/7/2017		2022
Greece Town Police Department	97	3/24/1994	3/20/2014	2019
Greenburgh Town Police Department	115	3/4/2003	3/7/2013	2018
Guilderland Town Police Department	36	9/3/2009	9/18/2014	2019
Harriman Village Police Department	11	12/13/2012	12/7/2017	2022
Harrison Town Police Department	62	6/11/2009	6/19/2014	2019
Haverstraw Town Police Department	67	6/18/2015		2020
Hudson City Police Department	25	6/10/1999	6/19/2014	2019
Hudson Falls Village Police Department	21	3/24/1994	3/20/2014	2019
Huntington Bay Village Police Department	15	6/5/2008	6/13/2013	2018
Irondequoit Town Police Department	49	12/5/1991	12/8/2016	2021
Johnson City Village Police Department	33	9/12/1996	9/8/2016	2021
Kingston City Police Department	73	12/8/1990	12/17/2015	2020
Lancaster Town Police Department	49	9/7/2017		
Liverpool Village Police Department	15	6/14/2001	6/2/2016	2021
Livingston County Sheriff's Office	168	12/4/1997	12/7/2017	2022
Lockport City Police Department	43	3/7/2013		2018
Manlius Town Police Department	36	9/12/1996	9/8/2016	2021
Middletown City Police Department	64	12/13/2007	12/7/2017	2022
Monroe County Sheriff's Office	321	3/12/1992	3/2/2017	2022
Monroe Village Police Department	18	6/13/2001	6/2/2016	2021
Mount Pleasant Town Police Department	41	9/24/1998	9/12/2013	2018
Mount Vernon City Police Department	200	3/9/1995	3/19/2015	2020
MTA Police Department	768	3/3/2016		2021
New Castle Town Police Department	37	3/15/2005	3/19/2015	2020
New Rochelle City Police Department	157	6/3/1993	6/13/2013	2018
New Windsor Town Police Department	38	6/12/1996	6/2/2016	2021
New York State Police	4982	2/21/1990	3/19/2015	2020
Niagara County Sheriff's Office	113	3/8/2001	3/3/2016	2021
Niagara Falls City Police Department	157	9/4/2003	12/5/2013	2018
North Castle Town Police Department	32	12/7/2000	12/17/2015	2020
North Greenbush Town Police Department	19	12/13/2007	12/7/2017	2022
North Syracuse Police Department	16	6/18/2015		2020
Ogden Town Police Department	13	9/5/1991	9/8/2016	2021
Old Westbury Village Police Department	26	6/18/2015		2020
Oneida County Sheriff's Office	87	12/14/2006	12/8/2016	2021
Oneonta City Police Department	24	12/18/2014		2019
Onondaga County Sheriff's Office	236	9/24/1998	9/12/2013	2018
Ontario County Sheriff's Office	94	6/3/1993	6/13/2013	2018
Orange County Sheriff's Office	127	12/8/2005	12/17/2015	2020
Orangetown Town Police Department	81	3/13/2007	3/2/2017	2022
Ossining Village Police Department	61	9/2/2004	9/18/2014	2019
Oswego City Police Department	46	9/4/2003	9/12/2013	2018

AGENCY NAME	SWORN MEMBERS	DATE ACCREDITED	DATE REACCREDITED	YEAR EXPIRES
Oswego County Sheriff's Office	87	9/18/2014		2019
Peekskill City Police Department	55	9/3/2009	9/18/2014	2019
Poughkeepsie Town Police Department	80	3/2/2011	3/3/2016	2021
Quogue Village Police Department	19	6/11/2009	6/19/2014	2019
Ramapo Town Police Department	96	6/10/2004	6/19/2014	2019
Rensselaer City Police Department	28	6/3/1993	6/13/2013	2018
Riverhead Town Police Department	95	6/7/2011	6/2/2016	2021
Rochester City Police Department	725	2/21/1990	9/17/2015	2020
Rockland County Sheriff's Office	136	3/6/2008	3/6/2013	2018
Rockville Centre Village Police Department	54	3/4/1997	3/7/2013	2018
Rome City Police Department	85	12/4/2003	12/5/2013	2018
Rotterdam Town Police Department	40	12/6/2001	12/8/2016	2021
Rye Brook Village Police Department	26	6/18/2015		2020
Rye City Police Department	37	9/24/1998	9/12/2013	2018
Saratoga County Sheriff's Office	117	12/13/1993	12/5/2013	2018
Saugerties Town Police Department	35	12/5/2013		2018
Scarsdale Village Police Department	45	9/20/1990	9/17/2015	2020
Seneca Co. Sheriff's Office	27	3/2/2011	3/3/2016	2021
Seneca Falls Town Police Department	18	9/18/2014		2019
Shelter Island Police Department	10	6/11/2009	6/19/2014	2019
Solvay Village Police Department	17	3/4/2003	3/6/2013	2018
Southampton Town Police Department	113	9/24/1998	9/12/2013	2018
Southampton Village Police Department	33	9/9/1993	9/12/2013	2018
Stony Point Town Police Department	30	6/5/2003	6/13/2013	2018
Suffern Village Police Department	28	12/3/2009	12/18/2014	2019
Suffolk County Police Department	2457	6/2/2005	6/18/2015	2020
Suffolk County Sheriff's Office	255	9/13/2012	9/7/2017	2022
SUNY Police Albany	40	6/7/2011	6/2/2016	2021
SUNY Police Alfred	10	6/14/2012	9/8/2017	2022
SUNY Police Buffalo	58	12/13/2007	12/7/2017	2022
SUNY Police Buffalo State College	33	6/14/2012	6/8/2017	2022
SUNY Police Cobleskill	10	6/2/2016		2021
SUNY Police Cortland	19	3/2/2011	3/3/2016	2021
SUNY Police Fredonia	14	3/20/2014		2019
SUNY Police Geneseo	14	3/19/2015		2020
SUNY Police Oneonta	17	6/14/2012	6/8/2017	2022
SUNY Police Oswego	21	3/3/2016		2021
SUNY Police Potsdam	11	6/2/2016		2021
SUNY Police Stony Brook	68	12/2/2010	12/17/2015	2020
Syracuse City Police Department	425	9/17/1992	12/7/2017	2022
Tioga County Sheriff's Office	37	6/4/1998	6/13/2013	2018
Tonawanda City Police Department	28	12/5/1991	12/8/2016	2021
Tonawanda Town Police Department	99	9/9/1993	9/12/2013	2018
Troy City Police Department	130	12/7/2000	12/17/2015	2020
Tuckahoe Village Police Department	23	9/12/2002	9/7/2017	2022

AGENCY NAME	SWORN MEMBERS	DATE ACCREDITED	DATE REACCREDITED	YEAR EXPIRES
Ulster County Sheriff's Office	85	12/10/1992	12/7/2017	2022
Ulster Town Police Department	32	6/6/2002	6/8/2017	2022
Utica Police Department	164	9/2/2010	9/17/2015	2020
Vestal Town Police Department	34	3/12/1992	12/8/2016	2021
Warren County Sheriff's Office	74	9/20/1990	9/17/2015	2020
Washington County Sheriff's Office	50	3/8/2007	3/2/2017	2022
Waterford Town & Village Police Department	16	9/2/2010	9/17/2015	2020
Watertown City Police Department	65	12/10/1998	12/5/2013	2018
Wayne County Sheriff's Office	85	12/7/2017		2022
Webster Town Police Department	29	3/11/1999	3/20/2014	2019
West Seneca Town Police Department	67	9/9/1993	9/12/2013	2018
Westchester County Dept.of Public Safety	282	12/10/1992	12/7/2017	2022
White Plains Dept. of Public Safety	189	2/21/1990	3/19/2015	2020
Woodbury Town Police Department	24	6/2/1994	6/19/2014	2019
Yates County Sheriff's Office	27	12/8/2005	12/17/2015	2020
Yonkers City Police Department	626	9/4/2003	9/12/2013	2018
Yorktown Town Police Department	55	9/5/1991	9/8/2016	2021

AGENCY NAME	SWORN MEMBERS	APPLICATION DATE
Auburn City PD	67	6/24/16
Batavia City PD	32	4/13/15
Clinton County Sheriff's Office	29	4/25/16
Crawford Town Police Department	19	8/1/15
Floral Park Police Department	34	1/20/15
Green Island Village Police Department	23	12/29/16
Ithaca City Police Department	71	1/20/14
Jefferson County Sheriff's Office	45	1/14/13
Kent Town Police Department	20	6/20/14
Lewiston Town Police Department	19	10/22/14
Macedon Town Police Department	10	1/16/17
Mamaroneck Village Police Department	51	1/16/15
Montgomery County Sheriff's Office	32	11/17/17
Mount Hope Police Department	24	1/15/15
New Paltz Town Police Department	30	6/10/16
PelhamVillage Police Department	25	2/1/16
Putnam County Sheriff's Office	86	9/14/16
Rensselaer County Sheriff's Office	29	5/9/14
Schenectady City Police Department	154	6/28/17
St. Lawrence County Sheriff's Office	34	11/22/17
Steuben County Sheriff's Office	187	6/2/14
SUNY Police Binghamton	32	6/30/16
SUNY Police Brockport	16	8/25/17
SUNY Police Farmingdale	21	7/15/16
SUNY Police Maritime	9	12/15/15
SUNY Police New Paltz	16	7/6/17
SUNY Police Plattsburgh	15	5/19/16
SUNY Police Purchase	28	8/12/13
SUNY Police Upstate Medical Center	19	1/4/17
Tarrytown Village Police Department	33	11/27/17
Waverly Village Police Department	18	12/30/14
Westhampton Beach Village Police Department	17	7/15/16

APPENDIX B

2017 Minutes of the
Law Enforcement
Accreditation Council



Law Enforcement Agency Accreditation Council

**Minutes of the 110th Meeting held on March 2nd, 2017
Alfred E. Smith Office Building, Room 118
80 South Swan Street, Albany, NY 12210**

1. Call to Order, Pledge of Allegiance

Chief Marvin Fischer called the 110th meeting of the council to order at 10:05 a.m. on March 2nd, 2017. After the Pledge of Allegiance, Chief Fischer asked for a moment of silence to honor the 29 members of law enforcement who have died since the December meeting.

2. Roll Call

COUNCIL MEMBERS PRESENT:

Chief Marvin Fischer – SUNY Police Farmingdale
Chief Gregory Austin - Rye Brook Village Police Department
Sergeant Louis Dini – Suffolk County Police Department, PCNY
Chief Mark Henderson – Brighton Town Police Department
Deputy Thomas Marano – Orleans County Sheriff's Office
Mayor Robert Palmieri - City of Utica
Sheriff Philip Povero - Ontario County Sheriff's Office
Sheriff Robert Maciol – Oneida County Sheriff's Office
Supervisor Edmond Theobald – Town of Manlius
Robert E. Worden, Ph.D. – University at Albany

COUNCIL MEMBERS ABSENT:

Superintendent George P. Beach, II – New York State Police
Commissioner James O'Neill - New York City Police Department
Chief Charles Koenig – Ballston Spa Village Police Department
Mr. Richard Wells – Police Conference New York

OTHER MEETING PARTICIPANTS:

Bureau Chief James Secreto – New York City Police Department (*Representing and voting for Commissioner O'Neill*)
Major Richard Lynch – New York State Police (*Representing Superintendent Beach*)

3. Introductions

DIVISION OF CRIMINAL JUSTICE SERVICES STAFF:

Michael C. Green, Executive Deputy Commissioner
Michael Wood, Deputy Commissioner - Office of Public Safety (OPS)
Johanna Sullivan, Director - OPS
Natasha Harvin, Esq., Counsel - Office of Legal Services
Hilary McGrath, Program Manager - OPS Accreditation Unit
Joyce Corsi – OPS Accreditation Unit
Michael McDonough - OPS Accreditation Unit
Ashley Onorati - OPS Accreditation Unit
Tina Tokos-Orologio- OPS Accreditation Unit
Albert Kolar – Audio/Visual, ITS

REPRESENTATIVES FROM APPLICANT AGENCIES

East Fishkill Town Police Department

Mr. Peter Cassidy, Town Board Member
Chief Kevin Keefe
*Lieutenant Matthew Orsino
Sergeant Derrick Cuccia

Gates Town Police Department

Unable to Attend

Monroe County Sheriff's Office

Commander Michael Fowler
*Deputy Craig Burritt
Deputy Sheriff Michael Bartholomay

Orangetown Town Police Department

Chief Kevin Nulty
Captain Donald Butterworth
Captain James Brown
*Detective Sergeant Thomas Holihan

Washington County Sheriff's Office

Sheriff Jeffrey Murphy
*Lieutenant Jeffrey Tucker
Deputy Sheriff Matthew Jackson

*Denotes Agency Program Manager in Attendance

ACTION ITEMS

4. Approval of the December 2016 Meeting Minutes

Supervisor Theobald made a motion to adopt the minutes of the December 8th council meeting. Sheriff Povero seconded the motion.

Motion carried – 11 ayes, 0 nay

5. Presentation of Certificates of Reaccreditation

East Fishkill Town Police Department – Chief Austin made a motion to reaccredit the agency and Dr. Worden seconded the motion. Chief Kevin Keefe accepted the Certificate of Accreditation and Lieutenant Matthew Orsino was awarded the John Kimball O'Neil Certificate of Achievement as the program manager

Motion carried – 11 ayes, 0 nay

Gates Town Police Department – Chief Henderson made a motion to reaccredit the agency and Supervisor Theobald seconded the motion. Members of the Gates Town Police Department were unable to attend the meeting.

Motion carried – 11 ayes, 0 nay

Monroe County Sheriff's Office – Sheriff Povero made a motion to reaccredit the agency and Sheriff Maciol seconded the motion. Commander Michael Fowler accepted the Certificate of Accreditation for the agency on behalf of Sheriff Patrick O'Flynn and the John Kimball O'Neil Certificate of Achievement was awarded to Deputy Craig Burritt as the program manager.

Motion carried – 11 ayes, 0 nay

Orangetown Town Police Department – Chief Austin made a motion to reaccredit the agency and Sergeant Dini seconded the motion. Chief Kevin Nulty accepted the Certificate of Accreditation for the agency and Detective Sergeant Thomas Holihan was awarded the John Kimball O'Neil Certificate of Achievement as the program manager.

Motion carried – 11 ayes, 0 nay

Washington County Sheriff's Office – Supervisor Theobald made a motion to reaccredit the agency and Sheriff Povero seconded the motion. Sheriff Jeffrey Murphy accepted the Certificate of Accreditation for the agency and the John Kimball O'Neil Certificate of Achievement was awarded to Lieutenant Jeffrey Tucker as the program manager.

Motion carried – 11 ayes, 0 nay

At 10:20 am, Chief Fischer announced that there would be a break in the meeting so visitors would have an opportunity to excuse themselves if necessary.

The meeting reconvened at 10:30 am.

6. Approval of Annual Compliance Surveys

The reports submitted for approval for the third quarter of 2016 are:

Albany County Sheriff's Office; Camillus Town Police Department; Canandaigua City Police Department; Catskill Village Police Department; Chemung County Sheriff's Office; Delaware County Sheriff's Office; Dobbs Ferry Village Police Department; East Hampton Village Police Department; Geneva City Police Department; Glens Falls City Police Department; Greece Town Police Department; Greenburgh Town Police Department; Hudson Falls Village Police Department; Lockport City Police Department; Mount Vernon City Police Department; MTA Police Department; New Castle Town Police Department; New York State Police; Niagara County Sheriff's Office; Poughkeepsie Town Police Department; Rochester City Police Department; Rockland County Sheriff's Office; Rockville Centre Village Police Department; Seneca Co. Sheriff's Office; Solvay Village Police Department; SUNY Police Cortland; SUNY Police Fredonia; SUNY Police Geneseo; SUNY Police Oswego; Webster Town Police Department; White Plains Dept. of Public Safety.

Sheriff Povero made a motion to accept the Annual Compliance Surveys received, and Chief Henderson seconded the motion.

Motion carried – 11 ayes, 0 nay

INFORMATIONAL ITEMS

7. Program Updates

Withdrawal from Accreditation Program: Hilary McGrath informed the council of the withdrawal of three agencies from the program: the Wayne County Sheriff's Office; Newburgh Town Police Department; and Otsego County Sheriff's Office. All agencies noted manpower and budgetary issues as the reason for their withdrawal.

Excellence in Policing Symposium: Ms. McGrath updated the council on the date change of the Excellence in Policing Symposium which is now scheduled for June 1-2, 2017 at the Holiday Inn Saratoga. Ms. McGrath gave a brief overview of the progress being made in coordinating the symposium.

Revisions to Standard 12.1: Ms. McGrath reviewed the issues that were discussed in the previous meeting about standard 12.1 *Physical and Psychological Fitness Requirements*. Chief Marvin Fischer opened the floor for discussion, noting that some of the council members had discussions about the issue and had spoken with other professionals in the field to get some feedback on it. Chief Fischer explained that it was his belief that as long as an officer had left an agency in good standing and had nothing happen in their career that would be cause for concern, something that would be noted in their employment history, the new psychological exam might not be necessary. Deputy Commissioner Wood then explained in the rules and regulations section 6056 deals with the process of removing an officer's certification for cause and asked the council if the standard should incorporate that particular section. Further details about the process were discussed and Deputy Commissioner Wood described that the decertification process has a mechanism documenting how an officer retired (with good standing, removed for cause....etc.) After this discussion it was unanimously determined that DCJS staff would draft a revised standard and present it to the council to vote on at the June meeting.

Agency Compliance with Version 8 of the Standards: The final item that was discussed was agencies converting to version 8 of the standards. Ms. McGrath explained the length of times agencies were given to comply and noted there were still three agencies that had not fully converted. The Council began discussion on how they would like to handle these and other agencies that are found to be out of compliance with the new standards. Michael McDonough briefed the council members on the issues with each agency including providing information on how much work still needed to be done for them to become compliant and when the agencies were due for reassessment. After additional discussion it was determined that Ms. McGrath would send out a letter to the agencies from the council stating if they are not in compliance by the June meeting they will be required to attend the meeting and report to the council the reasons for their non-compliance. It was also agreed that if any of the agencies noted full compliance prior to the June meeting, DCJS staff would conduct a site visit to verify the compliance prior to the June meeting. This process will be used for all agencies found to be out of compliance with the new standards as site visits are conducted.

NEW BUSINESS

None

ADJOURNMENT

There being no other business, Sheriff Povero made a motion to adjourn the meeting. Supervisor Theobald seconded the motion, which was passed unanimously. The meeting was adjourned at 11:15 am.

The next meeting of the Law Enforcement Accreditation Council is on June 8, 2017 at 10:00 am in Room 118 of the Alfred E. Smith Office building.



Law Enforcement Agency Accreditation Council

**Minutes of the 111th Meeting held on June 8th, 2017
Alfred E. Smith Office Building, Room 118
80 South Swan Street, Albany, NY 12210**

1. Call to Order, Pledge of Allegiance

Chief Marvin Fischer called the 111th meeting of the council to order at 10:03 a.m. on June 8th, 2017. After the Pledge of Allegiance, Chief Fischer asked for a moment of silence to honor the 56 members of law enforcement who have died since the March meeting; and to remember SUNY Police Deputy Commissioner Michael Bailey, who died earlier that morning.

2. Roll Call

COUNCIL MEMBERS PRESENT:

Chief Marvin Fischer – SUNY Police Farmingdale
Chief Gregory Austin - Rye Brook Village Police Department
Sergeant Louis Dini – Suffolk County Police Department, PCNY
Chief Mark Henderson – Brighton Town Police Department
Chief Charles Koenig – Ballston Spa Village Police Department
Sheriff Philip Povero - Ontario County Sheriff's Office
Sheriff Robert Maciol – Oneida County Sheriff's Office
Supervisor Edmond Theobald – Town of Manlius
Mr. Richard Wells – Police Conference New York
Robert E. Worden, Ph.D. – University at Albany

COUNCIL MEMBERS ABSENT:

Superintendent George P. Beach, II – New York State Police
Commissioner James O'Neill - New York City Police Department
Deputy Thomas Marano – Orleans County Sheriff's Office
Mayor Robert Palmieri - City of Utica

OTHER MEETING PARTICIPANTS:

Bureau Chief James Secreto – New York City Police Department (*Representing and voting for Commissioner O'Neill*)
Captain Scott Reichel – New York State Police (*Representing Superintendent Beach*)

3. Introductions

DIVISION OF CRIMINAL JUSTICE SERVICES STAFF:

Michael Wood, Deputy Commissioner - Office of Public Safety (OPS)

Johanna Sullivan, Director - OPS

Natasha Harvin, Esq., Counsel - Office of Legal Services

Hilary McGrath, Program Manager - OPS Accreditation Unit

Joyce Corsi – OPS Accreditation Unit

Michael McDonough - OPS Accreditation Unit

Ashley Onorati - OPS Accreditation Unit

Tina Tokos-Orologio- OPS Accreditation Unit

Albert Kolar – Audio/Visual, ITS

REPRESENTATIVES FROM APPLICANT AGENCIES

Amherst Town Police Department

Chief John C. Askey

East Hampton Town Police Department

*Sergeant Chelsea Tierney
Police Officer Timothy Tierney

SUNY Police – Buffalo State College

Chief Peter Carey
Assistant Chief Amy Pedlow

SUNY Police - Oneonta

Interim Chief Jonathan Bartlett
*Lieutenant Michael O'Donnell
Lieutenant Jonathan Nichols
Officer Denise Natoli
Officer Elizabeth Jerome
Dispatcher Scott Thomas

Ulster Town Police Department

Lieutenant Kyle Berardi
Lieutenant James Gramoglia
*Sergeant Robert Sykes

*Denotes Agency Program Manager in Attendance

ACTION ITEMS

4. Approval of the March 2017 Meeting Minutes

Sheriff Povero made a motion to adopt the minutes of the March 2nd, 2017 council meeting. Chief Henderson seconded the motion. *Motion carried – 11 ayes, 0 nay*

5. Presentation of Certificates of Reaccreditation

Amherst Town Police Department – Mr. Wells made a motion to reaccredit the agency and Supervisor Theobald seconded the motion. Chief John Askey accepted the Certificate of Accreditation and the John Kimball O’Neil Certificate of Achievement on behalf of Police Officer Laura Leahy, program manager. *Motion carried – 11 ayes, 0 nay*

East Hampton Town Police Department – Sergeant Dini made a motion to reaccredit the agency and Chief Koenig seconded the motion. Sergeant Chelsea Tierney accepted the Certificate of Accreditation on behalf of Chief Sarlo and was awarded the John Kimball O’Neil Certificate of Achievement as the program manager. *Motion carried – 11 ayes, 0 nay*

SUNY Police Buffalo State College – Dr. Worden made a motion to reaccredit the agency and Chief Austin seconded the motion. Chief Peter Carey accepted the Certificate of Accreditation for the agency and Assistant Chief Amy Pedlow accepted the John Kimball O’Neil Certificate of Achievement on behalf of Director Jayme Riter, program manager. *Motion carried – 11 ayes, 0 nay*

SUNY Police Oneonta – Chief Koenig made a motion to reaccredit the agency and Sergeant Dini seconded the motion. Interim Chief Jonathan Bartlett accepted the Certificate of Accreditation for the agency and Lieutenant Michael O’Donnell was awarded the John Kimball O’Neil Certificate of Achievement as the program manager. *Motion carried – 11 ayes, 0 nay*

Ulster Town Police Department – Supervisor Theobald made a motion to reaccredit the agency and Chief Henderson seconded the motion. Officer in Charge Lieutenant Kyle Berardi accepted the Certificate of Accreditation for the agency and the John Kimball O’Neil Certificate of Achievement was awarded to Sergeant Robert Sykes as the program manager. *Motion carried – 11 ayes, 0 nay*

At 10:20 am, Chief Fischer announced that there would be a break in the meeting so visitors would have an opportunity to excuse themselves if necessary.

The meeting reconvened at 10:30 am.

6. Approval of Annual Compliance Surveys

The following reports were submitted for approval for the second quarter of 2017:

Binghamton City Police Department; Cheektowaga Town Police Department; Cicero Town Police Department; Clarkstown Town Police Department; DeWitt Town Police Department; East Rochester Village Police Department; Eastchester Town Police Department; Erie County Sheriff’s Office; Geneseo Village Police Department; Harrison Town Police Department; Haverstraw Town Police Department; Hudson City Police Department; Huntington Bay Village Police Department; Liverpool Village Police Department; Monroe Village Police Department; New Rochelle City Police Department; New Windsor Town Police Department; North Syracuse Village Police Department; Old Westbury Village Police Department; Ontario County Sheriff’s Office; Quogue Village Police Department; Ramapo Town Police Department; Rensselaer City Police Department; Riverhead Town Police Department; Rye Brook Village Police Department; Shelter Island Village Police Department; Stony Point Town Police Department; Suffolk County Police Department; SUNY Police Albany; SUNY Police Cobleskill; SUNY Police Potsdam; Tioga County Sheriff’s Office; Woodbury Town Police Department.

Chief Henderson made a motion to accept the Annual Compliance Surveys received, and Sheriff Povero seconded the motion.

Motion carried – 11 ayes, 0 nay

7. Request for Assessment Extension

Hilary McGrath informed the Council that SUNY Police Alfred was up for reaccreditation this quarter. During their 10 file review it revealed that they still had some updates to make for the new standards. Ms. McGrath indicated that the agency is now ready and should the Council approve the extension, staff is prepared to schedule the agency's assessment to be voted on at the third quarter meeting. Chief Henderson made a motion to approve the extension and Mr. Wells seconded the motion.

Motion carried – 11 ayes, 0 nay

8. Revision of Standard 12.1

Ms. McGrath informed the Council of the revision that was being proposed to Standard 12.1 based on discussions the Council had at two previous meetings. Ms. McGrath explained that the proposed revision would allow an agency to consider a psychological exam for part-time, lateral or rehired officers provided the officer had a psychological exam by another (or the same) agency in the past and had maintained a valid police training certificate as per General Municipal Law 209-q. The revision still requires any officer working for an accredited agency to have had a psychological exam at some point in career, so the standard is still stronger than previous versions were.

Sheriff Povero made a motion to except the revision and Sheriff Maciol seconded the motion.

Motion carried – 11 ayes, 0 nay

9. Approval of New Assessor

Sergeant Dini made a motion to approve Chief Thomas Cummings of the Southampton Village Police Department as an assessor. Chief Henderson seconded the motion.

Motion carried – 11 ayes, 0 nay

INFORMATIONAL ITEMS

10. Program Updates

Excellence in Policing Symposium: Chief Fisher began by offering his remarks about how the speakers and presentations were excellent and noted the great work done by Ms. McGrath and other DCJS staff members. Ms. McGrath then summarized the symposium, including that there were 220 attendees and that the evaluations completed by the attendees were very positive. She indicated that while the symposium was focused specifically on leadership and current trends in policing, OPS staff did provide two presentations on Accreditation during the symposium lunch breaks. Staff presented on the Benefits of Accreditation, for those in attendance from non-accredited agencies; and Maintaining Accreditation for those in attendance whose agencies were already accredited. She also indicated that she would like to create a half day training program on maintaining accreditation in the future.

Agency Compliance with Version 8 of the Standards: Michael McDonough provided an update to the Council on the three agencies that were noted as being out of compliance at the March meeting. At that meeting, the Council approved the unit's plan to send the chief law enforcement officers and program managers from those agencies a letter from the Council indicating that they had to be in compliance by the June Council meeting or plan to attend the meeting to provide the council with their plan for becoming compliant again. All three agencies are now in compliance with all of the program standards. Ms. McGrath explained that staff is not aware of any other agencies that currently have significant problems with compliance, but going forward unit staff will continue to use the same method, with the approval of the Council, should the issue arise again.

NEW BUSINESS

None

ADJOURNMENT

There being no other business, Sergeant Dini made a motion to adjourn the meeting. Chief Austin seconded the motion, which was passed unanimously. The meeting was adjourned at 11:05 am.

The next meeting of the Law Enforcement Accreditation Council is on September 7, 2017 at 10:00 am in Room 118 of the Alfred E. Smith Office building.



Law Enforcement Agency Accreditation Council

**Minutes of the 112th Meeting held on September 7th, 2017
Alfred E. Smith Office Building, Room 118
80 South Swan Street, Albany, NY 12210**

1. Call to Order, Pledge of Allegiance

Chief Marvin Fischer called the 112th meeting of the council to order at 10:00 a.m. on September 7th, 2017. After the Pledge of Allegiance, Chief Fischer asked for a moment of silence to honor the members of law enforcement who have died since the June meeting, as well as those struggling through the hurricanes and our troops stationed throughout the world.

2. Roll Call

COUNCIL MEMBERS PRESENT:

Chief Marvin Fischer – SUNY Police Farmingdale
Chief Gregory Austin - Rye Brook Village Police Department
Sergeant Louis Dini – Suffolk County Police Department, PCNY
Chief Mark Henderson – Brighton Town Police Department
Sheriff Philip Povero (via video conference) - Ontario County Sheriff's Office
Sheriff Robert Maciol – Oneida County Sheriff's Office
Mayor Robert Palmieri - City of Utica
Supervisor Edmond Theobald – Town of Manlius
Mr. Richard Wells – Police Conference New York

COUNCIL MEMBERS ABSENT:

Superintendent George P. Beach, II – New York State Police
Commissioner James O'Neill - New York City Police Department
Chief Charles Koenig – Ballston Spa Village Police Department
Deputy Thomas Marano – Orleans County Sheriff's Office
Robert E. Worden, Ph.D. – University at Albany

OTHER MEETING PARTICIPANTS:

Bureau Chief James Secreto – New York City Police Department (*Representing and voting for Commissioner O'Neill*)
Staff Inspector Richard Lynch – New York State Police (*Representing Superintendent Beach*)

3. Introductions

DIVISION OF CRIMINAL JUSTICE SERVICES STAFF:

Michael Wood, Deputy Commissioner - Office of Public Safety (OPS)

Johanna Sullivan, Director - OPS

Natasha Harvin, Esq., Counsel - Office of Legal Services

Hilary McGrath, Program Manager - OPS Accreditation Unit

Joyce Corsi – OPS Accreditation Unit

Michael McDonough - OPS Accreditation Unit

Ashley Onorati - OPS Accreditation Unit

Albert Kolar – Audio/Visual, ITS

REPRESENTATIVES FROM APPLICANT AGENCIES

Chautauqua County Sheriff's Office

Unable to Attend

Columbia County Sheriff's Office

Sheriff David P. Bartlett

*Captain John DeRocha

Lancaster Town Police Department

Chief Gerald J. Gill Jr.

Detective Captain William Karn

Patrol Captain Marco Laurienzo

*Lieutenant Jeffrey Smith

Suffolk County Sheriff's Office

Chief of Staff Anthony Papparatto

Sergeant Brian Weinfeld

Investigator William Weick

Tuckahoe Village Police Department

Chief John Costanzo

Lieutenant Lawrence Rotta

Lieutenant Andrew Zirolnik

*Police Officer Emily Yankowski

SUNY Police – Alfred

Chief Matthew Heller

*Lieutenant Jeffrey Wilcox

Lieutenant Kris Bianchi

*Denotes Agency Program Manager in Attendance

ACTION ITEMS

4. Approval of the March 2017 Meeting Minutes

Supervisor Theobald made a motion to adopt the minutes of the June 8th, 2017 council meeting. Sergeant Louis Dini seconded the motion. *Motion carried – 10 ayes, 0 nay*

5. Presentation of Certificates of Accreditation

Lancaster Town Police Department – Mayor Palmieri made a motion to accredit the agency and Sheriff Maciol seconded the motion. Chief Gerald Gill accepted the Certificate of Accreditation for the agency and Lieutenant Jeffrey Smith accepted the John Kimball O’Neil Certificate of Achievement as program manager. *Motion carried – 10 ayes, 0 nay*

6. Presentation of Certificates of Reaccreditation

Chautauqua County Sheriff’s Office – Sheriff Maciol made a motion to reaccredit the agency and Supervisor Theobald seconded the motion. Members of the Chautauqua County Sheriff’s Office were unable to attend. *Motion carried – 10 ayes, 0 nay*

Columbia County Sheriff’s Office – Sheriff Maciol made a motion to reaccredit the agency and Chief Henderson seconded the motion. Sheriff David Bartlett accepted the Certificate of Accreditation and Captain John DeRocha was awarded the John Kimball O’Neil Certificate of Achievement as the program manager. *Motion carried – 10 ayes, 0 nay*

Suffolk County Sheriff’s Office – Sheriff Maciol made a motion to reaccredit the agency and Sergeant Dini seconded the motion. Chief of Staff Anthony Papparatto accepted the Certificate of Accreditation for the agency on behalf of Sheriff Vincent DeMarco and Sergeant Brian Weinfeld accepted the John Kimball O’Neil Certificate of Achievement on behalf of Captain Robert Behrle, program manager. *Motion carried – 10 ayes, 0 nay*

Tuckahoe Village Police Department – Chief Austin made a motion to reaccredit the agency and Sergeant Dini seconded the motion. Chief John Costanzo accepted the Certificate of Accreditation for the agency and Police Officer Emily Yankowski was awarded the John Kimball O’Neil Certificate of Achievement as the program manager. *Motion carried – 10 ayes, 0 nay*

SUNY Police Alfred – Mr. Wells made a motion to reaccredit the agency and Supervisor Theobald seconded the motion. Chief Matthew Heller accepted the Certificate of Accreditation for the agency and the John Kimball O’Neil Certificate of Achievement was awarded to Lieutenant Jeffrey Wilcox as the program manager. *Motion carried – 10 ayes, 0 nay*

At 10:20 am, Chief Fischer announced that there would be a break in the meeting so visitors would have an opportunity to excuse themselves if necessary.

The meeting reconvened at 10:30 am.

7. Approval of Annual Compliance Surveys

The following reports were submitted for approval for the second quarter of 2017:

Beacon City Police Department; Bedford Town Police Department; Bethlehem Town Police Department; Brighton Town Police Department; Broome County Sheriff’s Office; Centre Island Village Police Department; Cornwall Town Police Department; Fulton City Police Department; Guilderland Town Police Department; Johnson City Village Police Department; Manlius Town Police Department; Mount Pleasant Town Police

Department; Niagara Falls City Police Department; Ogden Town Police Department; Onondaga County Sheriff's Office; Ossining Village Police Department; Oswego City Police Department; Oswego County Sheriff's Office; Peekskill City Police Department; Rye City Police Department; Scarsdale Village Police Department; Seneca Falls Town Police Department; Southampton Town Police Department; Southampton Village Police Department; Tonawanda Town Police Department; Utica Police Department; Warren County Sheriff's Office; Waterford Town & Village Police Department; West Seneca Town Police Department; Yonkers City Police Department; Yorktown Town Police Department.

Mayor Palmieri made a motion to accept the Annual Compliance Surveys received, and Chief Austin seconded the motion.
Motion carried – 10 ayes, 0 nay

8. Approval of New Assessors

Applications were received from three individuals applying to be program assessors for the first time:

- Lieutenant Edward Hayes, New Rochelle Police Department
- Detective Sergeant Thomas Farney, Metropolitan Transportation Authority Police Department
- Officer Joseph Greco, Metropolitan Transportation Authority Police Department

Mr. Wells made a motion to accept the individuals listed as new assessors. Chief Henderson seconded the motion.
Motion carried – 10 ayes, 0 nay

INFORMATIONAL ITEMS

9. Program Updates

Withdrawal of the Johnstown City Police Department: Ms. McGrath informed the council that the Johnstown Police Department opted to withdraw from the program due to issues within their program. The agency plans to get back on track and apply for their initial accreditation in one year.

Accreditation Lapel Pins: Mrs. McGrath was approached by a member of a SUNY police agency who suggested the Council consider changing the accreditation lapel pins to allow agencies to add the number of times an agency has been reaccredited. The council talked about some logistical problems this could present, such as how the council could monitor that the agency had the correct number on their pins. They talked about wanting to maintain the uniformity of the pins and that if they allowed the change, it would have to be something all agencies would do. Then they talked about the potential cost to each agency having to get all new lapel pins every five years so the number on their pin could be changed. The discussion led the council to decide that the design of the lapel pins should not be changed. Mrs. McGrath indicated she would speak to the person who made the suggestion to inform him of the council's decision.

Letter to Agencies regarding Electronic File Management Software through Independent Vendors: Mrs. McGrath provided the Council with a memo she sent out to the chief law enforcement officers and program managers of accredited and applicant agencies, which addressed the use of electronic file management software systems purchased through independent vendors. The memo noted that issues have been discovered during the site visits and on-site assessments of agencies using these systems. In particular, certain companies that provide, as part of their software package, policies that are touted as compliant with accreditation standards are not always 100% compliant. Some of the policies are missing components of the standards, especially those that have several bullets included as part of the standard. The memo was sent out primarily to remind agencies that they shouldn't allow these software programs to take the "thinking" out of the management of the program. The program managers and chief law enforcement officers still need to be vigilant in ensuring that all standards are being met, that any policies provided to them fully meet the standards, and that everything in the software is up to date (such as updates to standards). She also noted that if agencies have questions about whether a policy meets the standard, they should contact DCJS accreditation unit staff and not their vendor representatives.

Council Members – Update: Mrs. McGrath supplied the Council Members with an updated list of members, many of whom were recently reappointed. Mrs. McGrath talked a bit about some of the problems with appointments – that appointments can take anywhere from 6-8 months (or more) to be made once the request is

submitted and that when the appointment is finally made, the term starts when the last term ended. The process leads to what seems like a constant state of council members being in holdover status. DCJS will do its part to get the process started sooner so that the term expiration dates of all council members are more current. The Council is currently waiting on appointments from the NYS Sheriff's Association, NYS Association of Counties, and the NYS Assembly. After discussion from the Council Mrs. McGrath noted she would research whether we can ask that appointment dates begin on the actual date of appointment, rather than being backdated to the date the term last expired, but she believes it's related to executive law of public officer's law and likely cannot be changed.

2018 Tentative Meeting Dates: Official motion to accept the 2018 Council meeting dates will occur at the December meeting. Dates for consideration and vote in December are:

March 8, 2018
June 7, 2018
September 6, 2018
December 13, 2018

NEW BUSINESS

None

ADJOURNMENT

There being no other business, Supervisor Theobald made a motion to adjourn the meeting. Chief Secreto seconded the motion, which was passed unanimously. The meeting was adjourned at 10:45 am.

The next meeting of the Law Enforcement Accreditation Council is on December 7, 2017 at 10:00 am in Room 118 of the Alfred E. Smith Office building.



Law Enforcement Agency Accreditation Council

**Minutes of the 113th Meeting held on December 7th, 2017
Alfred E. Smith Office Building, Room 118
80 South Swan Street, Albany, NY 12210**

1. Call to Order, Pledge of Allegiance

Chief Marvin Fischer called the 113th meeting of the council to order at 10:00 a.m. on December 7th, 2017. After the Pledge of Allegiance, Chief Fischer asked for a moment of silence to honor the members of law enforcement and the armed services who have died since the September meeting.

2. Roll Call

COUNCIL MEMBERS PRESENT:

Chief Marvin Fischer – SUNY Police Farmingdale
Sergeant Louis Dini – Suffolk County Police Department, PCNY
Chief Mark Henderson – Brighton Town Police Department
Chief (Ret) Charles Koenig – Retired, Ballston Spa Village Police Department
Sheriff Philip Povero - Ontario County Sheriff's Office
Sheriff Robert Maciol – Oneida County Sheriff's Office
Mayor Robert Palmieri - City of Utica
Supervisor Edmond Theobald – Town of Manlius
Mr. Richard Wells – Police Conference New York
Robert E. Worden, Ph.D. – University at Albany

COUNCIL MEMBERS ABSENT:

Superintendent George P. Beach, II – New York State Police
Commissioner James O'Neill - New York City Police Department
Chief Gregory Austin - Rye Brook Village Police Department
Deputy Thomas Marano – Orleans County Sheriff's Office

OTHER MEETING PARTICIPANTS:

Bureau Chief James Secreto – New York City Police Department (*Representing and voting for Commissioner O'Neill*)
First Deputy Superintendent Christopher Fiore – New York State Police (*Representing and voting for Superintendent Beach*)

3. Introductions

DIVISION OF CRIMINAL JUSTICE SERVICES STAFF

Michael Wood, Deputy Commissioner - Office of Public Safety (OPS)

Johanna Sullivan, Director - OPS

Natasha Harvin, Esq., Counsel - Office of Legal Services

Todd Murray - Supervisor of Public Safety Programs – OPS

Hilary McGrath, Program Manager - OPS Accreditation Unit

Joyce Corsi – OPS Accreditation Unit

Michael McDonough - OPS Accreditation Unit

Ashley Onorati - OPS Accreditation Unit

Ogden Schultz – Audio/Visual, ITS

OTHER GUESTS

Sergeant Gary Lee, Guilderland Town Police Department

Major James LaFarr, Warren County Sheriff's Office

REPRESENTATIVES FROM APPLICANT AGENCIES

East Greenbush Town Police Department

Chief Christopher Lavin

Officer James Condo*

Officer Ray Diaz

Officer Mark Harrington

Mr. Jack Conway, Town Supervisor

Ms. Stephanie Scheibly

Gloversville City Police Department

Chief Marc Porter

Captain Michael Scott*

Lieutenant Michael Shang

Harriman Village Police Department

Chief Daniel Henderson

Sergeant Adam Basilicata

Police Officer Edward Josefovitz*

Livingston County Sheriff's Office

Sheriff Thomas Dougherty

Undersheriff Matthew Bean

Chief Deputy Matthew Burgess

Middletown City Police Department

Chief John Ewanciw

Lieutenant Francis Graziano*

Lieutenant Jeffry Thoelen

Sergeant Jacqueline Welch*

Police Officer Eric Harget

North Greenbush Town Police Department

Chief Robert Durivage
Lieutenant Gregory Croll*
Ms. Carrie Reo, Administrative Assistant

SUNY Buffalo Police Department

Commissioner Paul Berger

Syracuse City Police Department

Chief Frank Fowler
1st Deputy Chief Joseph Cecile
Officer Mark Werbeck*

Ulster County Sheriff's Office

Sheriff Paul J. VanBlarcum
Captain Vincent Altieri
First Sergeant Allen Rowe*

Wayne County Sheriff's Office

Sheriff Barry Virts
Sergeant/Investigator Kevin Kuntz

Westchester County Department of Public Safety

*Lieutenant Jeffrey Weiss

*Denotes Agency Program Manager in Attendance

ACTION ITEMS

4. Approval of the September 2017 Meeting Minutes

Supervisor Theobald made a motion to adopt the minutes of the September 7th, 2017 council meeting. Mr. Wells seconded the motion. *Motion carried – 12 ayes, 0 nay*

5. Presentation of Certificates of Accreditation

East Greenbush Town Police Department – Chief (Ret.) Koenig made a motion to accredit the agency and Mr. Wells seconded the motion. Chief Christopher Lavin accepted the Certificate of Accreditation for the agency and Officer James Condo accepted the John Kimball O'Neil Certificate of Achievement as program manager. *Motion carried – 12 ayes, 0 nay*

Gloversville City Police Department – Chief (Ret.) Koenig made a motion to accredit the agency and Mayor Palmieri seconded the motion. Chief Marc Porter accepted the Certificate of Accreditation for the agency and Captain Michael Scott accepted the John Kimball O'Neil Certificate of Achievement as program manager. *Motion carried – 12 ayes, 0 nay*

Wayne County Sheriff's Office – Sheriff Povero made a motion to accredit the agency and Chief Henderson seconded the motion. Sheriff Barry Virts accepted the Certificate of Accreditation for the agency and Sgt./Inv. Kevin Kuntz accepted the John Kimball O'Neil Certificate of Achievement on behalf of program manager, Undersheriff Jeffrey Fosdick. *Motion Carried – 12 ayes, 0 nay*

6. Presentation of Certificates of Reaccreditation

Harriman Village Police Department – First Deputy Superintendent Fiore made a motion to reaccredit the agency and Supervisor Theobald seconded the motion. Chief Daniel Henderson accepted the Certificate of Accreditation for the agency and Police Officer Edward Josefovitz accepted the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 12 ayes, 0 nay

Livingston County Sheriff’s Office – Sheriff Povero made a motion to reaccredit the agency and Chief Henderson seconded the motion. Sheriff Thomas Dougherty accepted the Certificate of Accreditation for the agency and Undersheriff Matthew Bean accepted the John Kimball O’Neil Certificate of Achievement on behalf of program manager, Deputy A. Gary Miller.
Motion carried – 12 ayes, 0 nay

Middletown City Police Department – Mayor Palmieri made a motion to reaccredit the agency and Dr. Worden seconded the motion. Chief John Ewanciw accepted the Certificate of Accreditation for the agency and Lieutenant Francis Graziano and Sergeant Jacqueline Welch accepted the John Kimball O’Neil Certificate of Achievement as the program managers.
Motion carried – 12 ayes, 0 nay

North Greenbush Town Police Department – Chief (Ret) Koenig made a motion to reaccredit the agency and Mr. Wells seconded the motion. Chief Robert Durivage accepted the Certificate of Accreditation for the agency and Lieutenant Gregory Croll was awarded the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 12 ayes, 0 nay

SUNY Police Buffalo University – Sergeant Dini made a motion to reaccredit the agency and Supervisor Theobald seconded the motion. Commissioner Paul Berger accepted the Certificate of Accreditation for the agency on behalf of Chief Gary Schoenle and the John Kimball O’Neil Certificate of Achievement on behalf of program manager, Lieutenant Kathy Zysek.
Motion carried – 12 ayes, 0 nay

Syracuse City Police Department – Supervisor Theobald made a motion to reaccredit the agency and Mayor Palmieri seconded the motion. Chief Frank Fowler accepted the Certificate of Accreditation for the agency and Police Officer Mark Werbeck was awarded the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 12 ayes, 0 nay

Ulster County Sheriff’s Office – Sheriff Povero made a motion to reaccredit the agency and Sheriff Maciol seconded the motion. Sheriff Paul VanBlarcum accepted the Certificate of Accreditation for the agency and First Sergeant Allen Rowe was awarded the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 12 ayes, 0 nay

Westchester County Department of Public Safety – Mr. Wells made a motion to reaccredit the agency and Sheriff Povero seconded the motion. Lieutenant Jeffrey Weiss accepted the Certificate of Accreditation for the agency on half of Commissioner George Longworth and was awarded the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 12 ayes, 0 nay

At 10:40 am, Chief Fischer announced that there would be a break in the meeting so visitors would have an opportunity to excuse themselves if necessary.

The meeting reconvened at 10:50 am.

7. Approval of Annual Compliance Surveys

The following reports were submitted for approval for the second quarter of 2017:

Albany City Police Department; Brockport Village Police Department; Canton Village Police Department; Cattaraugus County Sheriff’s Office; Chenango County Sheriff’s Office; Colonie Town Police Department; Cortland City Police Department; Elmira City Police Department; Endicott Village Police Department; Evans Town Police Department; Fairport Village Police Department; Geddes Town Police Department; Genesee County Sheriff’s Office; Irondequoit Town Police Department; Kingston City Police Department; North Castle Town Police Department; Oneida County Sheriff’s Office; Oneonta City Police Department; Orange County Sheriff’s Office;

Rome City Police Department; Rotterdam Town Police Department; Saratoga County Sheriff's Office; Saugerties Town Police Department; Suffern Village Police Department; SUNY Police Stony Brook; Tonawanda City Police Department; Troy City Police Department; Vestal Town Police Department; Watertown City Police Department; Yates County Sheriff's Office

Sheriff Povero made a motion to accept the Annual Compliance Surveys received, and Supervisor Theobald seconded the motion. *Motion carried – 12 ayes, 0 nay*

8. Approval of New Assessors

Applications were received from three individuals applying to be program assessors for the first time:

- Chief E. Bryan DalPorto, Niagara Falls Police Department
- Chief Christopher Mears, Ogden Town Police Department
- Officer (Ret.) Maureen Buckland, Syracuse Police Department

Chief Henderson made a motion to accept the individuals listed as new assessors. Sheriff Maciol seconded the motion. *Motion carried – 12 ayes, 0 nay*

9. Approval of 2018 Meeting Dates

March 8, 2018
June 7, 2018
September 6, 2018
December 13, 2018

First Deputy Superintendent Fiore made a motion to accept the 2018 meeting dates. Supervisor Theobald seconded the motion. *Motion carried – 12 ayes, 0 nay*

INFORMATIONAL ITEMS

10. Program Updates

Withdrawal of the Dutchess County Sheriff's Office: Ms. McGrath informed the council that the Dutchess County Sheriff's Office opted to withdraw from the program due to issues within their program. The agency's goal is to apply for and receive reaccreditation at the June 2018 meeting.

Council Members Update: Ms. McGrath noted that staff is being proactive regarding council vacancies and expiring terms because the process from nomination to appointment is lengthy. Nominations have been made for both the vacant Sheriff and County Executive seats and efforts continue regarding the Assembly nomination. In addition, staff will contact the nominating entities earlier in the process prior to term expiration dates.

Program Manager Training: Hilary McGrath explained to the council that the unit has moved away from past practice of contracting with a program manager or assessor to provide the training. Mike McDonough, a certified instructor, is now providing the training and it has been received quite well. Mr. McDonough briefed the Council on the recent training that was provided to approximately 80 people in Essex, Westchester, and Monroe Counties. He explained that staff-provided training allows the curriculum to be adjusted as needed and to better emphasize areas staff have determined to be problematic through their interactions with program managers and site visits. Mr. McDonough also noted that this method allows more scheduling flexibility to provide it more often and in more locations. Mr. McDonough has incorporated examples from the site visits performed by the accreditation unit staff to make the training more realistic and valuable.

2018 Program Goals: Ms. McGrath provided the Council with information on unit and broader program goals. As a unit, all current publications will be reviewed to ensure they are up to date and relevant; revisions will be made as necessary. In addition, council policies will continue to be regularly reviewed for relevance. Finally, the unit is going to start reviewing the standards section by section for minor changes that have been identified as needing to be made. It is not anticipated that a committee will be needed to make these changes as many are simple

language changes for correction or clarity. If the unit determines there are more significant changes that need to be made to any of the standards, convening a committee will be considered.

Broader goals include taking steps to expand participation in the program. We believe there are significant benefits to agencies that participate in the program and would like to increase the number of interested agencies across the state. The unit plans to survey currently accredited agencies to get some testimonials how this program specifically and tangibly benefits their agency; survey non-accredited agencies to find out if there are specific obstacles keeping them from participating; and network through the Chief's and Sheriff's associations as well as the Conference of Mayors, Association of Towns, and Association of Counties to enhance awareness of the program throughout the State.

In addition, the unit wants to improve on-site assessments through two goals. One is to actively recruit new assessors to expand the current pool. As the program has grown, the need for more assessors to be available each quarter is becoming obvious. In addition, unit staff will enhance assessor training (which will also be provided by Mike McDonough) so we can focus on the areas that we are finding problematic during on-site assessments such as standards that are being misinterpreted and compliance issues that are being regularly missed. The Unit will also develop on-line assessor refresher training that will be mandatory for all assessors to complete to continue being selected for assessments. By improving the training provided to assessors, we hope to enhance the quality of on-site assessments and strengthen the integrity of the program. Deputy Commissioner Wood and Director Sullivan also touched on how well Mr. McDonough has done with the training of the program managers and how well the staff is doing on raising the bar under Ms. McGrath's leadership.

Chief Fischer asked for the Council's thoughts on any information they could provide to aid in expanding the program. Supervisor Theobald noted that he is a member of the Association of Towns Executive Committee and offered to present any information provided to him to help expand the program. Mayor Palmieri offered the same regarding the Conference of Mayors. Finally, Sheriff Povero mentioned the Sheriff's Conference at the end of January and Sheriffs Povero, Maciol, and Virts will support the accreditation unit staff giving a presentation at that conference.

Deputy Commissioner Wood mentioned that OPS staff has spent the last two years updating the basic course for police officers. He noted that the standards would be reviewed through the lens of the updated training so the office can ensure any significant changes to the training are adequately reflected in the standards.

Chief Henderson asked if there were financial benefits that could be tied into participation in the accreditation program. Ms. McGrath noted that other states had insurance programs that provided financial incentives and rate discounts to accredited agencies, something we hope to learn more about. There has also been some preliminary discussion internally about tying accreditation into grant funding, perhaps through additional points for accredited agencies when applications are being rated. However, these types of decisions cannot be made by accreditation unit staff and will need to be researched more.

Mr. Richard Wells also suggested expanding council terms due to the amount of time it takes for appointments to be made. Director Sullivan noted that doing so would require change to the executive law, which is difficult, but it is something we will consider in the future.

At the end of the meeting there was some additional discussion on body worn cameras and specific standards concerning them. Commissioner Wood and Ms. McGrath noted that it could at some point be determined as an appropriate step to add a standard on this topic. It was agreed that the issue would be brought up again later.

NEW BUSINESS

None

ADJOURNMENT

There being no other business, Mr. Wells made a motion to adjourn the meeting. Chief Henderson seconded the motion, which was passed unanimously. The meeting was adjourned at 11:15 am.

The next meeting of the Law Enforcement Accreditation Council is on March 8, 2017 at 10:00 am in Room 118 of the Alfred E. Smith Office building.